

Manager- Supplier Quality Assurance

Responsibilities:

- To conduct Supplier system, product & process audit as per supplier audit criteria & create action plan & close all non- conformities within given timeframe
- To conduct audit at the time of new development of any BOP & at the time of new supplier selection.
- To select new supplier based on supplier Evaluation & assessment, Supplier capacity confirmation & Supplier Risk Assessment
- Objective to develop, implement & improve QMS of supplier to become ISO/ EMS certified
- 5.To up-grade & sustain supplier in green category, develop non certified (ISO 9001:2015) supplier.
- Suppliers visit for quality improvement, QAV, quality issues and submission of closures of any observation in audit.
- Responsible for IATF and all customer audits for SQA deptt.
- Communication and follow up with supplier for routine issues and Supplier PPAP verification
- Ensuring documents implementation as per IATF / customer requirements.
- Monitoring of Internal (assembly) quality problems, Customer Satisfaction and coordinating for corrective actions.
- Release of RFQ - Release drawing for quote only / specifications / volume requirement to supplier for feasibility & quotation.
- To get APQP timeline chart from supplier & review development progress considering commitment to customer for on time sample
- Conduct PPAP Audit & give approval for mass production (Signed PSW)
- Monthly MIS of SQA for review
- Share all requirements, product safety, statutory & regulatory, special characteristics related to products during initial phase of development
- Maintain the data confidentiality, integrity and ensure the availability of information on time
- Protection of information and other associated Assets
- Information Security Risk Management activities and in particular acceptance of residual risks (risk owner)
- Ensuring that the En MS is established, implemented, maintained and continually improved.
- Implementing action plans to continually improve energy performance.
- Establishing criteria and methods needed to ensure that the operation and control of the En MS are effective.

Qualification:

- **Degree - Diploma**
- **Handling Supplier Quality**
- **Knowledge of Problem-Solving Methodology including Root Cause Analysis**
- **Handling SQA related activities and co-ordination with purchase for smooth development.**
- **Knowledge of IATF 16949:2016 and other Quality Systems**
- **Experience**
- **Knowledge of Core Tools (SPC, MSA, FMEA, APQP & PPAP)8 -12 Years**
- **Will versed with Manufacturing Processes with troubleshooting**
- **Knowledge of GD&T.**
- **Well Versed with Measuring Instruments.**
- **Computer Literacy - PowerPoint and Excel**
- **Data Analysis and Presentation**